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16 May 1966

MEMORANDUM FOR: Executive Officer/DDS&T

SUBJECT : Inter-Directorate Briefing Program

1. The Agency program for inter-Directorate briefings, set up in response to the request of the DCI, is currently underway. This program will involve each Directorate briefing the other Directorates and in return being briefed by them. DD/S&T senior officials are scheduled to be briefed by DD/I on 19 May 1966 from 1430-1630 in the USIB Conference Room.

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2. A general outline of the DD/I presentation (subject to some modification) has been given me by [] and is as follows:

Introduction:	Philosophy and General Remarks	Jack Smith
OCI		[]
OBI		Jim Brammell
ORR		Bill Morrell
Intel Support Services:		Chuck Briggs
OCR		(one speaker
CGS		covers all)
DCS		
FBIS		
NPIC		Art Lundahl

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Question and answer period will follow

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Page

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2. The Inter-Directorate Briefing Program is expected to be completed by 1 July. The schedule for DD/S&T is shown below.

19 May	DD/I brief DD/S&T	USIB Conf Rm	1430-1630
2 June	DD/S&T brief DD/P	6E60	1430-1630
7 June	DD/P brief DD/S&T	USIB Conf Rm	1430-1630
14 June	DD/S&T brief DD/I	6E60	1430-1630
16 June	DD/S&T brief DD/S	6E60	1430-1630
21 June	DD/S brief DD/S&T	USIB Conf Rm	1400-1630

3. One of the purposes of this Program (other than the primary one of learning about the other's activities) is to establish a rapport among senior officials and office heads, deputies, senior staff members, etc. in the various Directorates. Therefore, each Directorate is expected to have these people in attendance at the briefing sessions.

4. The appropriate people in DD/S&T have been notified but it is recommended that the matter be raised at the Morning Meeting to confirm these arrangements and to emphasize that their attendance is expected.

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Action Staff
Directorate of
Science and Technology

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